

**RURAL MUNICIPALITY OF MOOSE MOUNTAIN NO. 63**

**Meeting Minutes**

**December 13, 2023 - Regular Meeting - 01:30 PM**

Minutes of a Regular Meeting of Council of the Rural Municipality of Moose Mountain No. 63, held in the municipal office council chambers at 250, 8th Street West in Carlyle, Saskatchewan on Wednesday, December 13, 2023.

Reeve  
Councillor Division 1  
Councillor Division 2  
Councillor Division 3  
Councillor Division 4  
Councillor Division 5  
Councillor Division 6  
C.A.O.  
Assistant Administrator

Kelly Brimner  
Donald Boutin (absent)  
Darcy Moore (absent)  
Bryton Cann  
Rylan Weir  
Jack Wilson  
Blair Andrew (absent)  
Christie Hislop  
Jennifer McNabb

**1. CALL TO ORDER**

Reeve, Kelly Brimner, presided and called the meeting to order at 1:31p.m.

**2. MINUTES OF PREVIOUS MEETING**

Resolution #  
**2023-265**

**2.1 Regular Meeting Minutes**

**Moved By: Councillor Weir**

That the minutes of the Regular Meeting of Council held November 7, 2023, be approved as read.

**CARRIED**

Resolution #  
**2023-266**

**2.2 Special Meeting Minutes**

**Moved By: Councillor Wilson**

That the minutes of the Special Meeting of Council held November 21, 2023, be approved as read.

**CARRIED**

**3. UNFINISHED BUSINESS**

Resolution #  
**2023-267**

**3.1 SE 33-06-01 W2- Offer to Purchase**

**Moved By: Councillor Cann**

That the Rural Municipality of Moose Mountain No. 63's offer to purchase property from the Estate of Van Rybroek., Legal Description: SE¼ 33-06-01-W2, Surface Parcel No.: 109925635, located in the RM of Moose Creek No. 33 for the purchase price of \$300,000.00 be accepted, and further;

that the R.M. of Moose Mountain No. 63 finance \$300,000.00 through Affinity Credit Union, Carlyle, SK at a fixed interest rate of 5.64% for a term of three years with a \$75,000 down payment.

**CARRIED**

Resolution #  
**2023-268**

**4. MONTHLY FINANCIAL STATEMENT**

**Moved By: Councillor Wilson**

That the statement of Financial Activities for the period ending November 30, 2023, attached to and forming a part of these minutes be accepted as presented.

**CARRIED**

Resolution #  
**2023-269**

**4.1 Airport Reserve Payment**

**Moved By: Councillor Weir**

That the payment of \$5,612.70 for the Town of Carlyle Airport CAP Grant be paid from the Airport Reserve Bank Account.

**CARRIED**

*KB*

**5. NEW BUSINESS**

Resolution #  
**2023-270**

**5.1 2024 Board and Committee Appointments**

**Moved By: Councillor Cann**

That the following persons be appointed to represent the Rural Municipality of Moose Mountain No. 63 on the respective "Boards" and "Committees" for 2024:

- DEPUTY REEVE- Jack Wilson
- ACTING REEVE- Rylan Weir
- AGRICULTURAL, DEVELOPMENT & DIVERSIFICATION BOARD - Kelly Brimner
- AGRICULTURE PRODUCERS ASSOC. OF SK - Jack Wilson
- AIRPORT COMMISSION - CARLYLE - Blair Andrew
- ASSESSOR - Administrator
- BEAR CLAW CASINO COMMUNITY DEVELOPMENT CORP. - Jack Wilson
- BOARD OF REVISION & SECRETARY - Western Municipal Consulting Ltd.
- CORNERSTONE COMM. PLANNING GROUP - Jack Wilson, Darcy Moore, Administrator
- DEVELOPMENT APPEALS BOARD & SECRETARY - Western Municipal Consulting Ltd.
- DIVISION BOUNDARY COMMITTEE- Committee of the whole, Administrator
- EMERGENCY MEASURES COORDINATOR - Brent Stillwell
- E.M.O. EMERGENCY OPERATIONS COMM. - Rylan Weir
- FIRE - CARLYLE BOARD - Jack Wilson, Darcy Moore, Rylan Weir
- FIRE CHIEF - CARLYLE - Don VanMeer
- FIRE - MANOR BOARD - Kelly Brimner & Rylan Weir
- FIRE CHIEF - MANOR - Brayden Rowley
- GLEN MORRIS CEMETERY - Jack Wilson
- LIBRARY BOARD - CARLYLE - Darlene Burnett
- LIBRARY BOARD - MANOR - Tracy Brimner
- LIBRARY - SOUTHEAST REGIONAL - Tracy Brimner
- MOOSE MTN. AGRICULTURAL DAY COMM. - Bryton Cann
- MOOSE MTN. HEALTH CARE CORP. - Kelly Brimner
- MOOSE MOUNTAIN MEATS CO-OP LTD - Kelly Brimner
- NUISANCE ABATEMENT INSPECTOR - Municipal Foreman & Respective Councillor
- PEST CONTROL OFFICER - Terry Barnes
- REDCOAT MUTUAL AID AREA CONTROL COMM. - Jack Wilson
- ROAD BAN COMMITTEE - Kelly Brimner & Bryton Cann
- SASKALERT - Brent Stillwell
- SCHOOL DESIGN COMMITTEE- Rylan Weir
- SOUTHEAST TRANSPORTATION PLANNING COMM. - Donald Boutin
- STRAY ANIMALS ACT - Current Administrator
- STRAY ANIMAL POUND/POUNDKEEPER - Chopper K Auction Services
- WAWOTA HEALTH CARE FOUNDATION -Tracy Brimner
- WEED INSPECTOR - Dorothee Corrigan

**CARRIED**

Resolution #  
**2023-271**

**5.2 2024 Regular Meetings Dates**

**Moved By: Councillor Weir**

That the following be set as the 2024 regular meeting dates:

- January 10th
- February 14th
- March 13th
- April 10th
- May 8th
- June 12th
- July 10th
- August 14th
- September 11th
- October 9th
- November 13th
- December 11th

**CARRIED**

*MB*

Resolution #  
2023-272

### 5.3 Cemetery Maintenance

Moved By: Councillor Wilson

That the following cemetery maintenance grants be paid:

- West Carlyle Cemetery - \$416.25
- Sutherland Cemetery - \$366.25
- All Saints Community Cemetery - \$416.25
- Manor Community Cemetery - \$816.25
- St. Mary's Wordsworth Cemetery - \$516.25
- Glen Morris Cemetery - \$1,902.47
- Church of Our Lady - \$566.25

CARRIED

Resolution #  
2023-273

### 5.4 2024 Board of Revision

Moved By: Councillor Cann

That the Rural Municipality of Moose Mountain No. 63 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh;

and furthermore, the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Resolution #  
2023-274

#### 5.4.1 2024 Board of Revision Secretary

Moved By: Councillor Weir

That the Rural Municipality of Moose Mountain No. 63 appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Resolution #  
2023-275

### 5.5 2024 Development Appeals Board

Moved By: Councillor Wilson

That the Rural Municipality of Moose Mountain No. 63 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

and furthermore, the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

KBQH

Resolution #  
2023-276

**5.5.1 Development Appeals Board Secretary**

**Moved By: Councillor Cann**

That the Rural Municipality of Moose Mountain No. 63 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

Resolution #  
2023-277

**5.6 Audit Engagement Letters**

**Moved By: Councillor Wilson**

That Dudley & Company LLP be appointed as our auditor for the 2023 year, and that the "engagement" letter be reviewed, signed and returned.

**CARRIED**

Resolution #  
2023-278

**5.7 CTP Declaration**

**Moved By: Councillor Weir**

That the Rural Municipality of Moose Mountain No. 63 declare that for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024, the Municipality has maintained the Primary Weight Corridor noted in the Clearing the Path – Primary Weight Corridor Maintenance Agreement(s).

**CARRIED**

Resolution #  
2023-279

**5.8 2024 Fuel Tenders**

**Moved By: Councillor Weir**

That the tender of Southern Plains Co-op. to supply fuel during the 2024 year be accepted at the tendered price of:  
\$1.3868/L plus GST for a total of \$1.4561/L

**CARRIED**

Resolution #  
2023-280

**5.9 Fire Invoice 23-2022 to Taxes**

**Moved By: Councillor Wilson**

That the Rural Municipality of Moose Mountain No. 63 acknowledge the outstanding Fire Accounts Receivable Invoice #23-2022 and add the arrears to tax roll #1077 000.

**CARRIED**

Resolution #  
2023-281

**5.10 Subdivision Request- NW 29-08-03 W2**

**Moved By: Councillor Wilson**

That the Council of the Rural Municipality of Moose Mountain No. 63, recommend approval of the proposed subdivision of the NW¼ 29-08-03 W2 as applied for by Delynn McPherson, of Carlyle, SK. The intended use is to create a residential acreage, compliant with Section 5A-5.3.2(1)(c) of Zoning Bylaw No. 2-2006; and further, that no service agreement be required between the R.M. and Developer. File: SUBD-002279-2023.

**CARRIED**

Resolution #  
2023-282

**5.11 Triland Wellsite Addition- SW 27-07-01 W2**

**Moved By: Councillor Weir**

That approval be granted to Prairie Land & Investment Services Ltd., agents for Triland Energy Inc., to construct a wellsite addition utilizing the existing approach at SW 27-07-1-W2 as per plan of survey by Midwest Surveys No. ES-0907-23-W1-WST.

**CARRIED**

*KB*

Resolution #  
2023-283

**5.12 Saturn Lease Extension- NE 25-07-02 W2**

**Moved By: Councillor Cann**

That approval be granted to Prairie Land & Investment Services Ltd., agents for Saturn Oil & Gas Inc., for a lease extension located at NE 25-07-02 W2 as per plan of survey Caltech File No.23-0867-04-AWS04-R1.

**CARRIED**

Resolution #  
2023-284

**5.13 Woodland Wellsite - SE 16-08-03 W2**

**Moved By: Councillor Cann**

That approval be granted to Scott Land and Lease Ltd., agents for Woodland Development Corp., to construct an oil wellsite at SE 16-08-03 W2 as per plan of survey by Caltech File No.23-3344-00-AWS01-R0.

**CARRIED**

Resolution #  
2023-285

**5.14 Carlyle to Kisbey - RFNow Inc\_**

**Moved By: Councillor Wilson**

That the Rural Municipality of Moose Mountain No. 63 sign an Agreement for Installation of Fibre Optic Cable with RFNow Inc.

**CARRIED**

Resolution #  
2023-286

**5.15 Development Permit- SW 13-07-03 W2**

**Moved By: Councillor Cann**

That the following Development Permit Application be approved and a Development Permit issued:

- Application 2023-5
- Agricultural District - SW 13-07-03-W2
- Construct new 100' x 100' agricultural shop
- Permitted Use: Section 5:A,5.1(2) - Zoning Bylaw No. 2-2006.

**CARRIED**

Resolution #  
2023-287

**5.16 New Computer Quote**

**Moved By: Councillor Weir**

That the R.M. of Moose Mountain No. 63 purchase three new desktop computers from Munisoft as per the quote provided.

**CARRIED**

Resolution #  
2023-288

**5.17 Transport Canada Letter of Concern: 29.82, 30.16, 34.62 Lampman Sub**

**Moved By: Councillor Weir**

That Rural Municipality of Moose Mountain No. 63 acknowledge and respond to CN about the letters of concern from Transport Canada for sightline issues at CN mile 30.16, and 34.62.

**CARRIED**

Resolution #  
2023-289

**5.18 Transport Canada Letter of Concern - 41.6 Lampman Subdivision**

**Moved By: Councillor Cann**

That Rural Municipality of Moose Mountain No. 63 acknowledge and respond to CN about the letters of concern from Transport Canada for sightline issues at CN mile 41.60.

**CARRIED**

Resolution #  
2023-290

**5.19 Fraud & Error Policy Review**

**Moved By: Councillor Cann**

That the CAO and Council review and complete policy GG.2, the "Fraud and Error Policy Checklist" for 2023.

**CARRIED**

KBQH

Resolution #  
2023-291

**6. ACCOUNTS FOR APPROVAL AND PAYMENT**

**Moved By: Councillor Weir**

That accounts as presented to Council in the amount of \$142,819.28 and listed as cheque #'s 7478 to 7505 and online payments dated November 30, 2023 attached to and forming a part of these minutes be approved and paid.

**CARRIED**

Resolution #  
2023-292

**7. COUNCIL AND ADMINISTRATION REPORTS**

**Moved By: Councillor Wilson**

- *DIVISION 3 - Bryton Cann*
- *DIVISION 4 - Rylan Weir*
- *DIVISION 5 - Jack Wilson*
- *REEVE- Kelly Brimmer*
- *CAO- Christie Hislop*
- *Asst Administrator- Jennifer McNabb*

That the Council and Administration reports be accepted as presented.

**CARRIED**

Resolution #  
2023-293

**8. CORRESPONDENCE**

**Moved By: Councillor Cann**

That the correspondence presented having been read, now be filed.

**CARRIED**

Resolution #  
2023-294

**9. NEXT MEETING OF COUNCIL**

**Moved By: Councillor Wilson**

That the next Regular Meeting of Council be held on January 10, 2023, in the municipal council chambers, Carlyle, Saskatchewan, commencing at 1:30p.m.

**CARRIED**

Resolution #  
2023-295

**10. ADJOURNMENT**

**Moved By: Councillor Weir**

That this meeting adjourn at 4:50p.m.

**CARRIED**

  
Reeve

  
CAO